**(To be signed in the presence of notary public or other officer authorized to administer oaths.)**

**Before me, the undersigned authority, personally appeared \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,  
who, being by me first duly sworn, made the following statement:**

1. **The business address of (name of Offeror or business) is \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.**
2. **My relationship to (name of Offeror or business) is \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Relationship such as sole proprietor, partner, president, vice president).**
3. **I understand that under Virginia law, a “public contract crime” includes any violation of federal or state law relating to fraud, bribery, collusion, theft, embezzlement, or other crimes affecting public contracts with any public entity in Virginia, another state, or the United States.**
4. **I understand that “convicted” or “conviction” means a judgment of conviction, a plea of guilty, or a plea of no contest in any federal, state, or local court relating to conduct affecting public contracts.**
5. **I understand that “affiliate” means (1) a predecessor or successor of a person or entity convicted of a public contract crime, (2) an entity under the control of any individual active in the management of the entity who has been convicted of a public contract crime, or (3) any officer, director, executive, partner, shareholder, employee, member, or agent who is active in the management of such an affiliate.**
6. **Affirmation of Non-Conviction / Non-Debarment:  
   Neither the Offeror or contractor, nor any officer, director, executive, partner, shareholder, employee, member, or agent who is active in the management of the Offeror or contractor, nor any affiliate of the Offeror or contractor, has been convicted of a public contract crime, nor is currently debarred or prohibited from contracting with any public body in Virginia or elsewhere.  
   (Draw a line through paragraph 6 if paragraph 7 below applies.)**
7. **Disclosure of Conviction / Debarment:  
   There has been a conviction or debarment as described above by the Offeror or contractor, or by an officer, director, executive, partner, shareholder, employee, member, or agent of the Offeror or contractor who is active in management, or an affiliate of the Offeror or contractor. Copies of all relevant court documents, orders, or notices of debarment are attached.  
   (Draw a line through paragraph 7 if paragraph 6 above applies.)**

**Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**State of Virginia  
County/City of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Subscribed and sworn to before me this \_\_\_\_ day of \_\_\_\_\_\_\_\_, 20, by \_\_\_\_\_\_\_\_\_\_\_\_\_.**

**Notary Public: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**My commission expires: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**