



Monday, December 16, 2013

**ALEXANDRIA REDEVELOPMENT  
AND HOUSING AUTHORITY**

**Roy O. Priest, CEO**

**BOARD OF COMMISSIONERS**

**CHRISTOPHER BALLARD, CHAIRMAN  
MERRICK MALONE, VICE CHAIRMAN**



ALEXANDRIA  
REDEVELOPMENT &  
HOUSING AUTHORITY



**Christopher Ballard**  
*Chairman*

**Merrick Malone**  
*Vice Chairman*

**Commissioners:**

**Melvin Miller**  
*Commissioner*

**Carter D. Flemming**  
*Commissioner*

**Chyrell Bucksell**  
*Commissioner*

**Brett J. Libresco**  
*Commissioner*

**Karl Sandberg**  
*Commissioner*

**Daniel Bauman**  
*Commissioner*

**Michelle Millben**  
*Commissioner*

**Roy O. Priest**  
*Secretary-Treasurer*

December 12, 2013

Mr. Christopher Ballard  
1904 Russell Road  
Alexandria, VA 22301

**Re: Monday, December 16, 2013 Regularly Scheduled Board Meeting**

Dear Chairman:

Enclosed please find the docket for the regular board meeting of the ARHA Board of Commissioners to be held on Monday, December 16, 2013, at 7:00 p.m., Charles Houston Recreation Center 901 Wythe Street, VA 22314 (Multi-Purpose Room). The docket has (8) items; of which there are no consent or action items to present.

Sincerely,

Roy O. Priest,  
Secretary-Treasurer

lh/ROP

cc: City Council (7 electronically)  
ARHA Commissioners (9 delivered/electronically)  
Rashad Young, City Manager (1 Electronically)  
Mildrilyn Davis, Office of Housing (1 electronically)  
Alexandria Libraries (4 delivered)  
Alexandria Resident Advisory Board (1 electronically)  
Ladrey High Rise Advisory Board (1 delivered)

**ALEXANDRIA REDEVELOPMENT AND HOUSING AUTHORITY  
BOARD OF COMMISSIONERS**

**REGULARLY SCHEDULED MONTHLY MEETING  
MONDAY, DECEMBER 16, 2013  
7:00 PM**

**CHARLES HOUSTON RECREATION CENTER (*Multi-Purpose Room*)  
901 Wythe Street Alexandria, VA 22314  
ALEXANDRIA, VA 22314**

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1. **Public Discussion Period for Resident Groups – 10 minutes**
  - **Ladrey Advisory Board (LAB) – Maudie Hines, President**
  - **ARHA Resident Association (ARA) – Shanelle Gayden, President**
2. **Public Discussion Period on Agenda and Non-Agenda Items – 5 minutes**
  - **Alexandria Police Department – Neighborhood Briefing**
3. **Adopt Minutes for Monday, November 25, 2013**
4. **Vote Receipt of the Secretary-Treasurer’s Report**
5. **CONSENT DOCKET**
6. **ACTION DOCKET**
  - Immediate:**  
**No Item Submitted**
  - Discussion:**  
**No Item Submitted**
7. **Other Business**
8. **Executive Session to Discuss Personnel, Legal and Real Estate Issues**

# MINUTES

MINUTES

**MINUTES OF THE  
ALEXANDRIA REDEVELOPMENT AND HOUSING AUTHORITY**

**REGULARLY SCHEDULED MEETING  
LADREY BUILDING (Community Room)  
300 WYTHE STREET  
ALEXANDRIA, VA 22314**

**Monday, November 26, 2013  
7:00 p.m.**

**THOSE PRESENT:** Melvin Miller, Presiding  
Carter Flemming  
Brett Libresco  
Karl Sandberg  
Chyrell Bucksell  
Michelle Millben

**ABSENT:** Christopher Ballard, Chairman  
Merrick Malone, Vice Chairman  
Daniel Bauman

**RECORDER:** Ian-Terrell Hawkins

The regular Board meeting was called to order at 7:10 pm. Others present were Roy Priest, Chief Executive Officer, ARHA Department Heads, ARHA staff and community citizens.

Commissioner Miller apprised the Board neither the Chairman nor Vice Chairman would be present and as such, he would preside over tonight's meeting. Commissioner Miller opened the floor to receive the Public Discussion Reports.

**ITEM 1. PUBLIC DISCUSSION PERIOD FOR RESIDENTS GROUPS – 10 MINUTES:**

- a) **Ladrey High-Rise Residents Advisory Board (RAB)** – Mrs. Maudie Hines, President of RAB. Mrs. Hines apprised the Board that here first meeting was very successful and well attended with standing room only. She acknowledged that the residents were actively engaged at the meeting, and she plans to work faithfully with all of the residents to accomplish a range of goals. Also, Mrs. Hines informed the Board of a planned super bowl party to take place in the community room at Ladrey next year. Mrs. Hines informed the Board of the Ladrey Floor Captains that has been implemented throughout the building. Mr. Steven Hines, RAB Secretary has been securing the front entrance by assisting visitors in the building.

Commissioner Sandberg asked Mrs. Hines when the next meeting will occur. Mrs. Hines responded Wednesday, December 11<sup>th</sup> at 5:00 pm, in the community room at Ladrey. Commissioner Sandberg asked Mrs. Hines what will be the discussion on the December 11<sup>th</sup> meeting? Mrs. Hines answered by indicating that security of the building, resident patrol, door entrance fobs, two floor captains on each floor and uniforms (vest).

Commissioner Millben applauded Mrs. Hines in taking the leadership, and putting forth the effort and concerns of the residents.

- b) **Alexandria Resident Association (ARA)** - Shanelle Gayden, President of the ARA, was not present.

**ITEM 2. PUBLIC DISCUSSION PERIOD ON AGENDA AND NON-AGENDA ITEMS – 5 MINUTES:**

**Lieutenant Scott Patterson of Alexandria Police Department** – Lt. Patterson gave a brief status report on a variety of initiatives implemented by the residential officers, street crime units, and bike patrol officers. Lt. Patterson also, apprised the Board on being safe this holiday season.

**NON-AGENDA ITEMS:**

Mark Penn, Emergency Management Coordinator for the City of Alexandria was accompanied by a representative of the Fire Department. They were invited in by the Ladrey Hi-Rise staff to discuss risk control and fire drill procedures at Ladrey. They also indicated they had been engaged in a City wide effort to review the same procedures presented to the aging population in the City. The issues that were identified at Ladrey were no different in complexity from those identified Citywide. The aging of the population in rental housing to move the least mobile occupants to the lower floors so that rescue efforts are less complicated. Multiple meetings with the residents and staff will to resolve the issues that were identified.

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Ms. Nisa Harper, a resident of Hopkins-Tancil stated her involvement in educating and empowering the residents of their rights, and assisting residents take ownership of their residence. Ms. Harper introduced two residents of Hopkin-Tancil, Ms. Kiki Alston and Mary Scott who were involved in speaking to the DC Housing Authority residents last month. Ms. Harper stated that it's very important that the people across the city know that we are doing things in a public way. Ms. Harper asked where in the Strategic Plan the "Berg" is being slated for demolition. Creating resident involvement programs for ARHA and area youth, spoke for the first time at the Board of Commissioners meeting.

Mr. Priest stated that a specific date isn't in the Strategic Plan. It is one of the seven properties that will be put in the RFP for redevelopment. Depending on the responses we get to the Development RFP, it will not be earlier than perhaps 18 months to two years before there will be any real to relocate residents. There will be an extensive amount of public and community meetings before redeveloping this site.

Ms. Harper inquired about the next Resident Association elections and apprised the Board that several residents are interested in running for office.

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Ms. Mary Scott a resident of Hopkins-Tancil has been a volunteer for ARHA for many years. Ms. Scott informed the Board that she's currently engaged with a project and she is a graduate of the Parent Leadership Training Institute. Ms. Scott has been working with a variety of black male youth in the surrounding Alexandria area. Ms. Scott stated she mentored several males that are currently unemployed, homeless and have experienced incarceration.

Ms. Scott requested sponsorship or tutoring support and assistance. Ms. Scott mentioned there is a support group that convenes every second and fourth Tuesday, of the month at Charles Houston Recreation Center 901 Wythe Street, Alexandria, VA 22314.

Commissioner Libresco asked what exactly is it that you need people to assist the group with? Ms. Scott replied the opportunities to help and assistance is open. The males are involved in a variety of sports, and enjoy the company of visitors (water, snacks, sporting equipment and etc.). Commissioner Sandberg asked what are the ages of these males and are they ARHA residents. Ms. Scott stated the majority are ARHA residents and their ages are 17-20+.

Mr. Priest stated that City of Alexandria has developed a Children and Youth Master Plan, which covers ages up to 21 years old. Mr. Priest stated he would obtain a copy of the plan and convene a meeting with Ms. Scott to see where it would become beneficial, to support her initiative. Mr. Priest stated he hoped this plan will be a basis for the City of Alexandria to commit some funding to this initiative.

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Joseph Sullivan-EL, a resident at Ladrey, worked for the Department of Defense and shared with the Board how proud it is to have received the Phoenix Project award, which was afforded him because his participation in the 9/11 recovery efforts at U.S. Pentagon. The Board thanked him for contribution and for sharing it with Commissioners.

**ITEM 3. VOTE TO ADOPT MINUTES FOR MONDAY, NOVEMBER 26, 2013 BOARD OF COMMISSIONERS MEETING:**

Commissioner Miller presented the minutes for Monday, November 26, 2013. Commissioner Libresco moved to accept the minutes; the motion was seconded by Commissioner Bucksell. The motion was approved with (6) Yeas and Nays (0) to accept the minutes of Monday, November 26, 2013.

**ITEM 4. VOTE TO RECEIVE THE SECRETARY-TREASURER'S REPORT:**

Commissioner Miller opened the floor to receive the Secretary-Treasurer's report.

Secretary-Treasurer presented his report and responded to questions raised by the Board. Chairman Miller requested a motion to accept the Secretary-Treasurer's report. Commissioner Flemming moved to accept the report; the motion was seconded by Commissioner Millben. The motion was approved unanimously (6) Yeas to (0) Nays to accept the Secretary-Treasurer's Report of November 26, 2013.

**ITEM 5. CONSENT DOCKET:**

No item submit

**ITEM 6. ACTION DOCKET:**

No item submitted

**ITEM 7. OTHER BUSINESS:**

No items submitted

**ITEM 8. EXECUTIVE SESSION TO DISCUSS PERSONNEL, LEGAL AND REAL ESTATE ISSUES:**

At 9:03 pm, Commissioner Miller adjourned the meeting.



# FINANCE

FINANCE

# ASSET MGMT/ SOCIAL SERVICES

ASSET MGMT /  
SOCIAL SERVICES



**Commissioners:**

**Christopher Ballard, Chairman**  
**Merrick Malone, Vice Chairman**  
Melvin Miller

Carter D. Flemming  
Brett J. Libresco  
Chyrell Bucksell

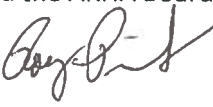
Karl Sandberg  
Daniel Bauman  
Michelle Millben

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**Roy Priest, Chief Executive Officer**

**DATE:** December 12, 2013

**TO:** Chairman Christopher Ballard, and the ARHA Board of Commissioners

**FROM:** Roy Priest, Secretary-Treasurer 

**SUBJECT:** **ASSET MANAGEMENT SUMMARY REPORT**

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I. Performance Indicators for Board Monitoring

The Asset Management Department is responsible for the management and operations of ARHA's public housing developments, including but not limited to all leasing activities, rent collections, maintenance and grounds, and the enforcement and compliance of ARHA policies, as well as HUD, State and local government regulatory requirements.

ARHA's Admission and Continuing Occupancy Plan, also referred to as the ACOP, is the official document to set forth all policies in accordance with HUD's regulations and other policies approved by the ARHA Board of Commissioners.

In addition to the ACOP policies, HUD requires all Public Housing Authorities to abide by certain rules and regulations designed to measure the PHA's performance against national benchmarks, as well as other industry standards used to measure the operational and financial status of the organization.

The following report provides an overview of the Asset Management performance, including but not limited to the following activities:

- Leasing and Occupancy
- Tenant's Account Receivables (TAR)
- Vacant units turnaround time (down time + make ready [turn-over] + lease up time)
- Work Orders performance pursuant to HUD standards
- Public Housing Assessment Systems (PHAS) score, annually revised by HUD, based on information gathered by HUD from electronic submittals, REAC inspections and other components provided by the authority.

The Tables and Charts provide a summary and overview of Asset Management activities and where applicable, include comparisons of performance indicators versus HUD standards, industry benchmarks or ARHA's own goals. Further performance indicators not covered in this section may be included in the Secretary-Treasurer's report.

Table A below shows the Performance Indicators Benchmark and Goals, as determined by the Board of Commissioners or the CEO. Additionally, Table-A shows HUD's standards for each indicator, whenever it is applicable, or a range of values assigned to the indicator, which shows the level of achievement. In some cases, ARHA's benchmarks may be higher than HUD's standards.

Comments contain information pertinent to each indicator to help in the analysis of the scores shown below. Some of the scores are percentile values, while other scores are numerical values based on specific units. Chart "A" provides a graphic presentation of Table A.

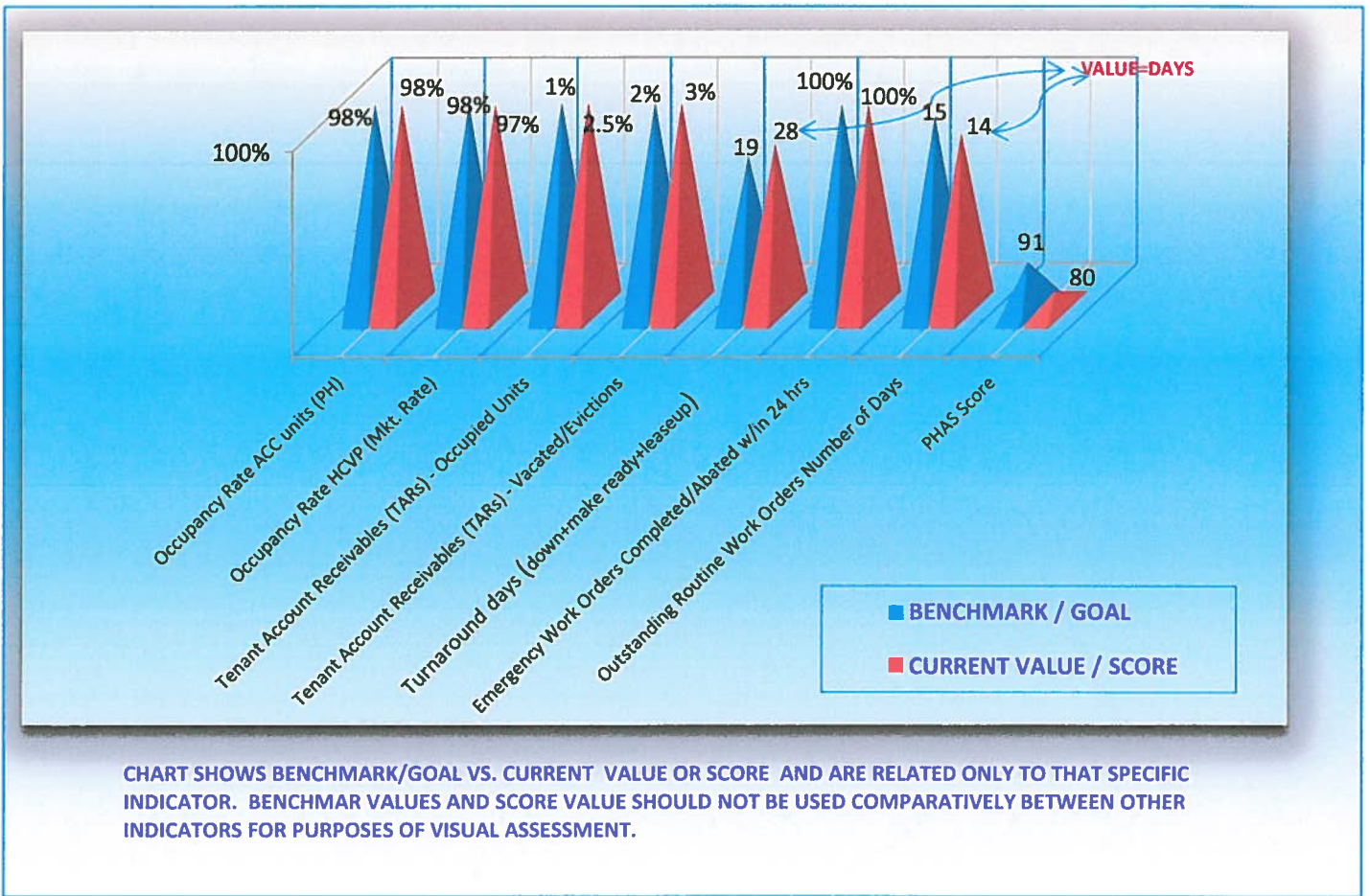
**Table A**

**Performance Indicators for Board Monitoring Report Period Ending November 30, 2013**

Performance Indicators for Board Monitoring of ACC Units, HCVP & Market Rent					
INDICATOR		SCORE	BENCHMARK /GOAL	HUD's STANDARD	COMMENTS
1	Occupancy Rate ACC units (PH)	98%	98%	98%	See vacancy rate on the attached PH Vacancy Tracking report details
2	Occupancy Rate HCVP (Mkt. Rate)	96%	98%	96%-99%	See vacancy rate on the attached Market Rate Vacancy Tracking Report
3	Tenant Account Receivables (TARs) - Occupied Units	1%.	1%	2% = A - >2%≤4% = B - >4%≤6% = C	Percent of rents uncollected 2% = A, >2%≤4% = B,
	Tenant Account Receivables (TARs) - Vacated/Evictions	3%	2%	>6%≤8% = D - >8%≤= E - >10%=F	>4%≤6% = C, >6%≤8% = D, >8%≤= E, >10%=F
4	Vacant Unit Turnaround Time (down time + make ready days + lease up = VU Turnaround Time	28 days	19 days	20 days	Vacant units down time + make ready time (8 days) + lease up (20 days) during the reporting period (30 days) ≤ 20 days =A,
5	Emergency Work Orders Completed/Abated w/in 24 hrs.	100%	100%	100% = A	36 Emergency Work Orders Issued and Completed within 24 hrs. 99% -100% = A
6	Outstanding Routine Work Orders Number of Days	14 days	15 days	21 days	319 total work orders issued; 104 total completed; 215 work orders remain open (including VU's, exterminator, Inspections (UPCVS, HQS), system transfer, etc.)
7	PHAS Score	80	91	90 – 100 = High Performer - 70 – 89 = Standard 60 – 69 = Near Troubled, <60 = Troubled	Standard performer rating as of the 2012 Period (UNDER REVIEW)
<b>SPECIAL PROJECTS</b>					
Disposition Action Saxony Square & Park Place					See attached
Replacement Units					See attached
ARHA Strategic Plan					See attached

**Chart A**

**Performance Indicators for Board Monitoring Reporting Period Ending November 30, 2013**



**Table B**

**Vacancy Activity Tracking Report for Market Rent Units/Section 8  
for the Period Ending November 30, 2013**

	Total Units	Vacant Units	Average Vacancy Rate %
Jefferson Village (*)	68	8	11%
Quaker Hill	60	1	1.5%
Hopkins-Tancil Courts (**)	108	2	2.5%
Miller Homes	16	0	0%
Pendleton Park	24	0	0%
<b>TOTALS:</b>	<b>276</b>	<b>11</b>	<b>4% (AVG) (***)</b>

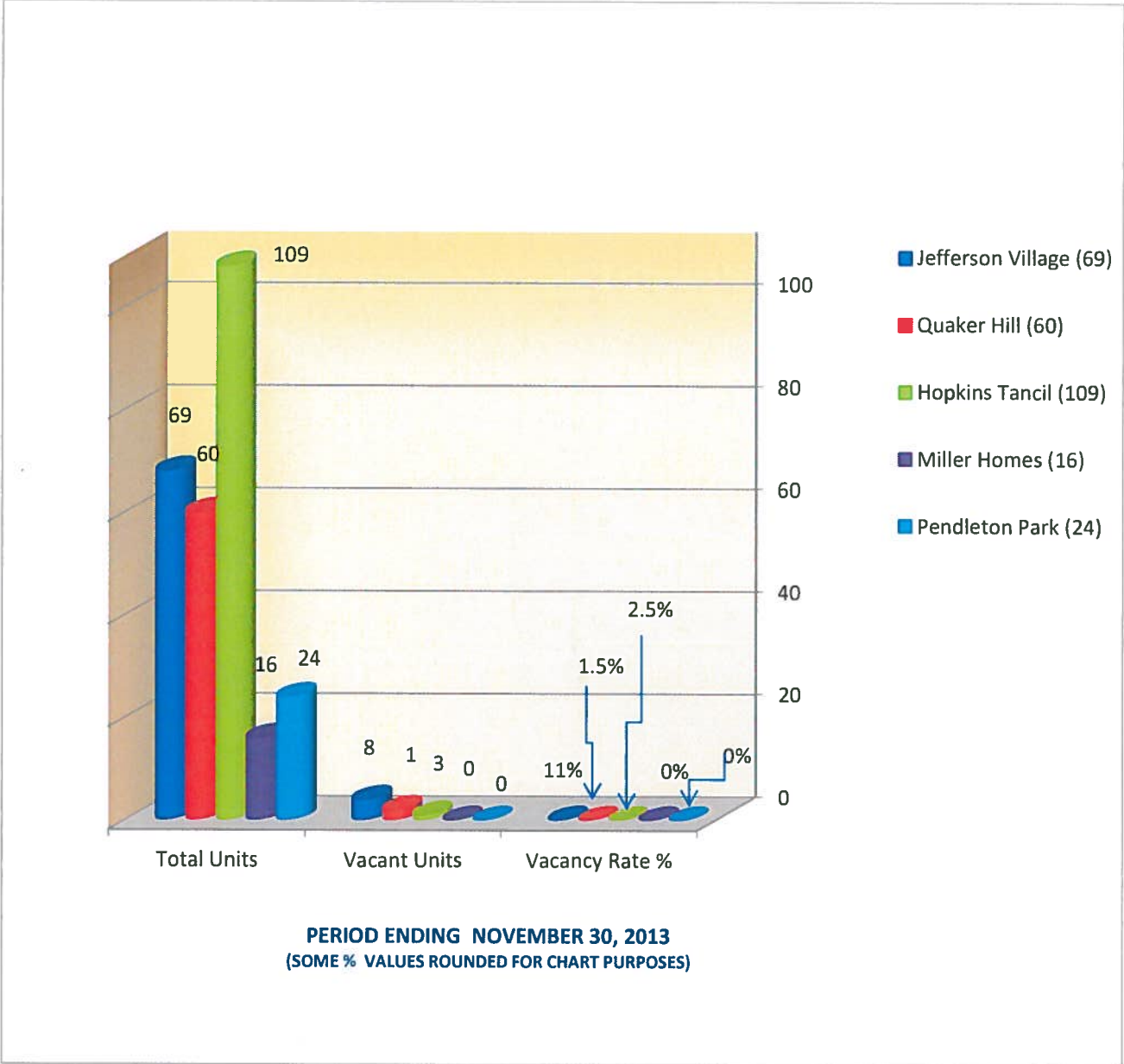
(\*) Total units + 69. One (1) unit occupied by a RPO – net lease units = 68

(\*\*) Total 111 Units: one (1) unit occupied by a RPO, two (2) units converted into the Ruby Tucker Center. Net unit count 108.

(\*\*\*) Percentile values have been rounded up or down for chart purposes.

Chart B below provides a graphic representation of the above Table B showing the vacancy activity report for Market Rent and Section 8 units for the current reporting period.

**Chart B**  
**Vacancy Activity Report Market Rate & Section 8 Units**



**Table C**

**Vacancy Activity Tracking Report for ACC Units  
for the Period Ending November 30, 2013**

	<b>TOTAL UNITS</b>	<b>VACANT/DEMO OFF- LINE UNITS</b>	<b>TOTAL UNITS OCCUPIED</b>	<b>OCCUPANCY RATE %</b>	<b>AVERAGE VACANCY RATE %</b>
Ladrey Building (170 – one RPO unit)	170	4	166	98%	2%
Andrew Adkins Homes (*)	90	7	83	93%	7%
Samuel Madden Homes (2)	66	0	66	100%	0%
Ramsey Homes	15	0	15	100%	0%
Scattered Sites I	50	0	50	100%	0%
Scattered Sites II	41	0	41	100%	0%
Scattered Sites III	30	1	29	97%	3%
Park Place Condos	38	1	37	98%	2%
Saxony Square Condos	5	0	5	100%	0%
Alexandria Crossing at Old Dominion	36	1	35	97%	3%
Chatham Square	52	1	51	98%	2%
W. Braddock Rd.	6	0	6	100%	0%
W. Whiting St.	24	0	24	100%	0%
S. Reynolds St.	18	1	17	98%	2%
Alexandria Crossing at West Glebe	48	1	47	97%	3%
Old Town Commons (all phases)	80	0	80	100%	0%
<b>TOTALS: (VALUES ROUNDED UP/DOWN)</b>	<b>769</b>	<b>17</b>	<b>752</b>	<b>n/a</b>	<b>2%</b>
(1) S. Madden Homes: off line unit used by Alexandria Residents Association (ARA)					-1
(2) Andrew Adkins Homes : 1-RPO unit & 1 off line unit for substantial rehab (modernization)					-1

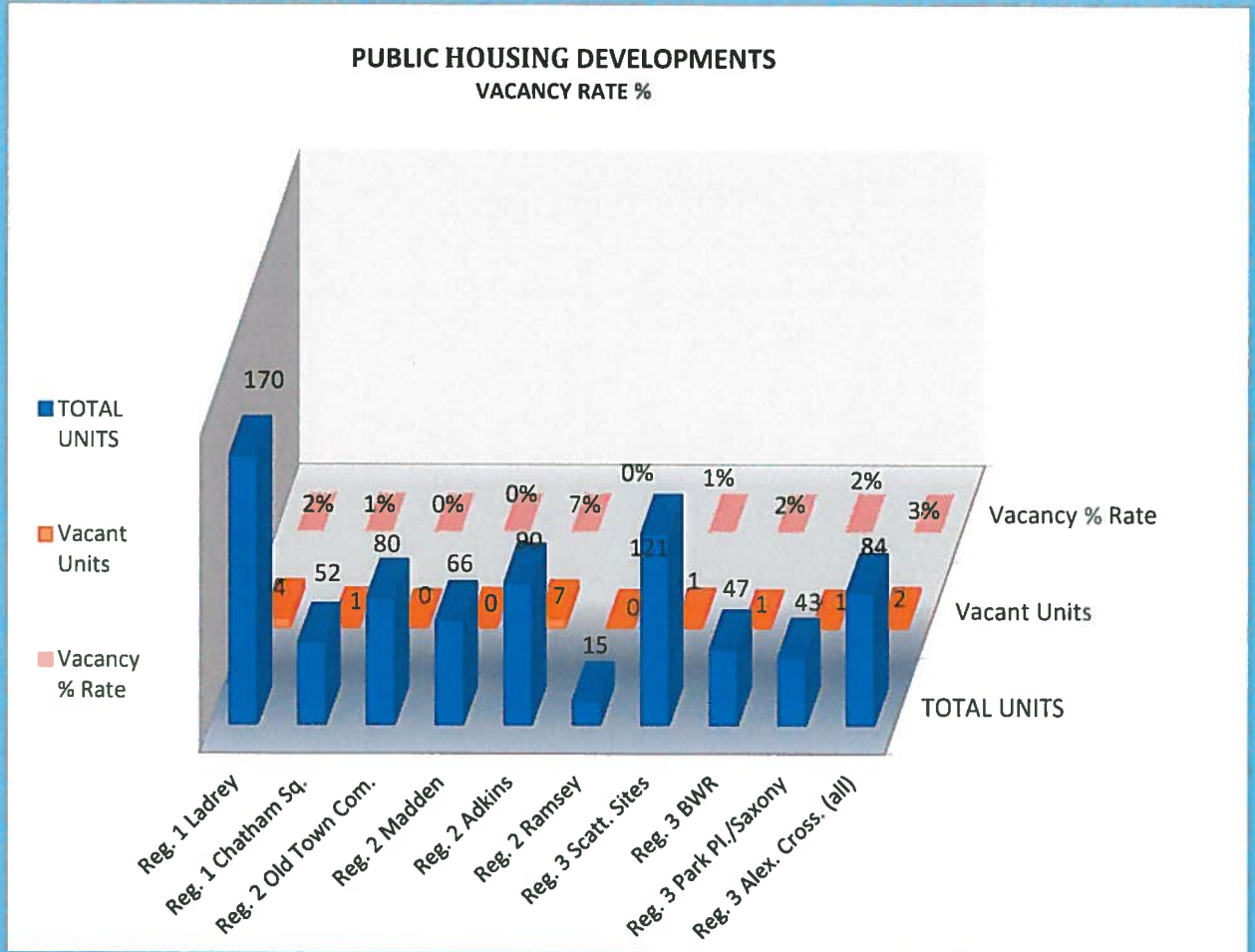
(\*) Current vacancy rate does not reflect unit occupied by the RPO.

The Chart C below shows the vacant unit activity per sites. Please note that some developments have been accumulated under one name due to the limitations of the graph (i.e.: Scattered Sites I, II and III, are all under “Reg. 3 Scattered Sites”, Braddock, Reynolds and Whiting are under “BWR”, etc.)

All vacancy rate values are percentiles. Vacant Units are numeric values based on actual number of units concentrated within the development description shown in the chart.



**Chart C**  
**Vacancy Activity for Public Housing Units as of November 30, 2013**



**II. Year-to-Date Administrative & Legal Activities**

The year-to-date number of executed evictions resulting in vacant units due to legal action and the total number of evictions related to drug activities are shown in Chart D below, by individual y/t/d accumulative totals.

The outcomes shown in Chart D are based on the number of administrative and/or legal actions taken by staff to enforce Lease Agreements, including late notices due to failure to pay rent or other charges. Court warrants which resulted in an actual eviction carried out by court order during the current reporting period and the previous periods (Y/T/D).

### Chart D

#### Year to Date Administrative & Legal Activities Period Ending as of November 30, 2013.

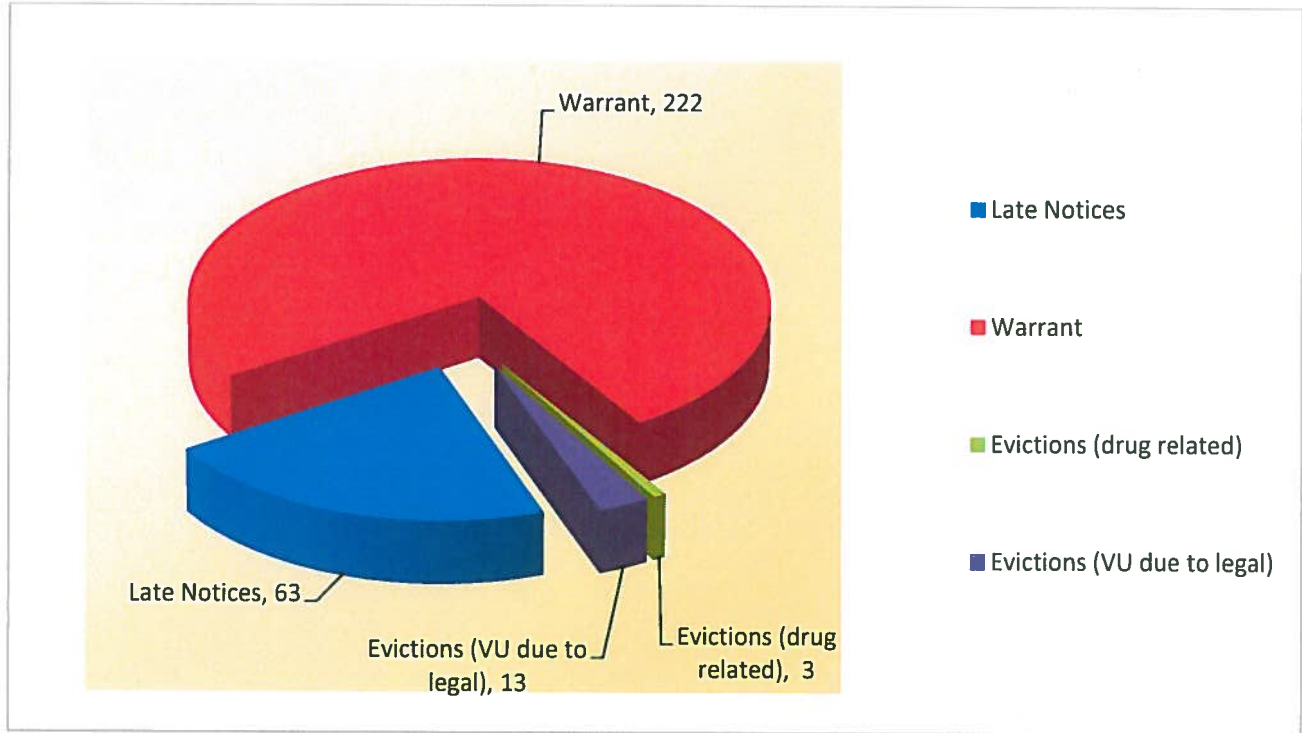


Chart Data reflects accumulative values of the described action from January 1<sup>st</sup> 2013 up to the closing date of the current reporting period.



**Commissioners:**  
**Christopher Ballard, Chairman**  
**Merrick Malone, Vice Chairman**  
Melvin Miller

Carter D. Flemming  
Brett J. Libresco  
Chyrell Bucksell

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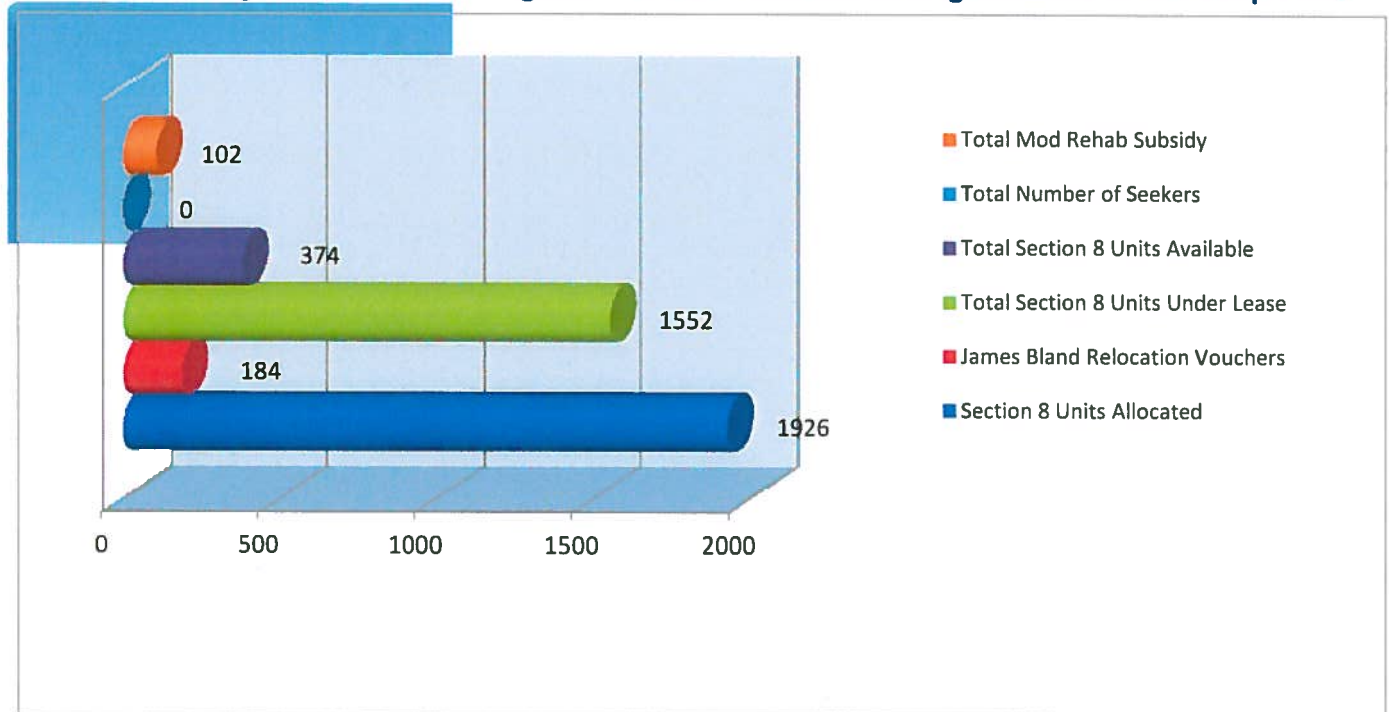
**Roy Priest, Chief Executive Officer**

**DATE:** December 4, 2013  
**TO:** Christopher Ballard, Chairman and the ARHA Board of Commissioners  
**FROM:** Roy Priest, Secretary-Treasurer *Roy Priest*  
**SUBJECT:** HOUSING CHOICE VOUCHER PROGRAM (HCVP) ACTIVITY REPORT

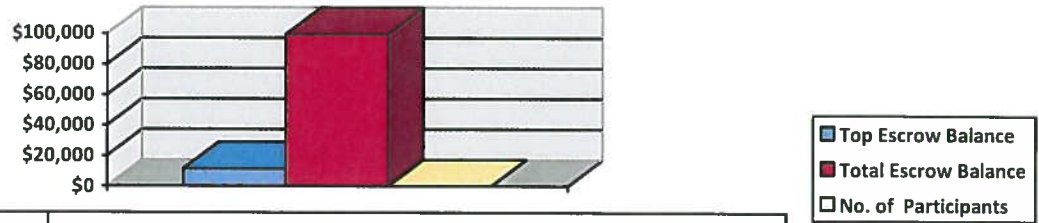
### I. HOUSING CHOICE VOUCHER PROGRAM SUMMARY OF ACTIVITIES

The current program utilization rate is 81% of the annual contributions contract (ACC) with 105% of the budget authority expended. All voucher issuance and new applicant leasing activity has been suspended due to funding constraints. The waiting list is closed. See various Charts related to the HCVP activities during the current reporting period.

**Chart A: Housing Choice Voucher Program Utilization Rate and Leasing Activities for current period.**

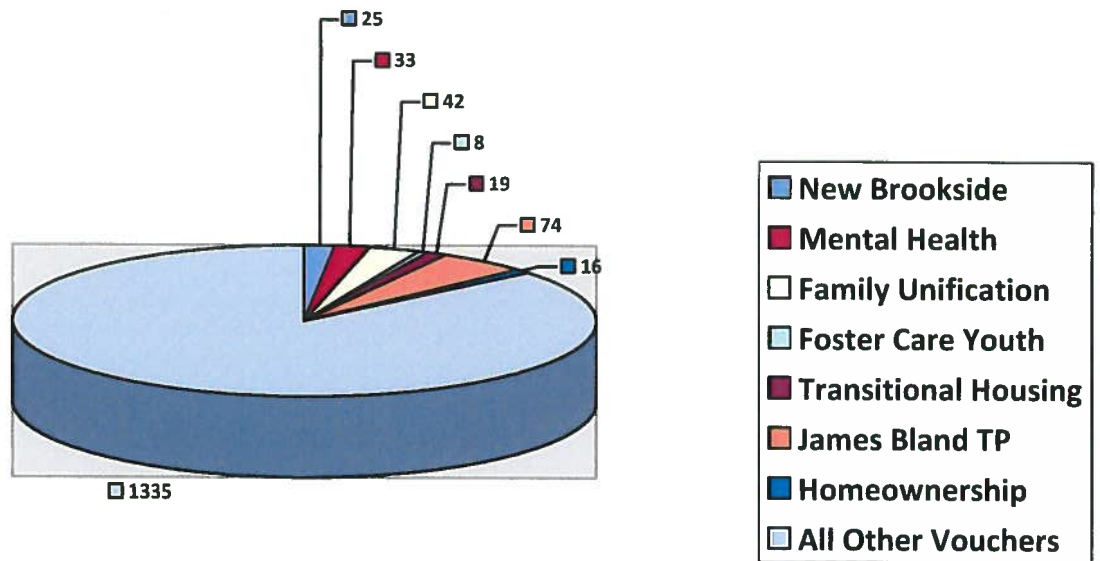


**CHART B: Family Self Sufficiency Program (FSS) activities for current reporting period.**



Top Escrow Balance	\$11,743
Total Escrow Balance	\$99,586.89
No. of Participants	31

**CHART C: Section 8 Vouchers Unit Lease breakdown for current reporting period.**





**Commissioners:**

<b>Christopher Ballard, Chairman</b>	Carter D. Flemming	Chyrell Bucksell
<b>Merrick Malone, Vice Chairman</b>	Brett J. Libresco	Daniel Bauman
Melvin Miller	Christopher Ballard	Michelle Millben

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Roy Priest, Chief Executive Officer

**DATE:** December 12, 2013

**TO:** ARHA Board of Commissioners

**FROM:** Roy Priest, Secretary-Treasurer 

**SUBJECT:** SOCIAL SERVICES SUMMARY OF ACTIVITIES

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**SENIOR SERVICES – KRUNCH BUNCH/CHARLES HOUSTON SENIOR CENTER**

**Participant Information for the month of November:**

- 75 participants and guests were served;
- 24 ARHA and Annie B. Rose residents were served;
- The total breakfast meals served were 125; and
- The total lunch meals served were 140.

**Summary of Services/Activities for the month of November:**

- Health, Wellness, and Medical Services – 75 clients (duplicated count) participated in daily walking;
- Assessments – There was 1 for the month;
- Referrals/Deaths – There was 1 Referral and no Deaths for the month of October;
- Activities – 75 clients (duplicated count) participated in a variety of activities and programs which included: assorted table and trivia games, craft projects, shopping excursions to BIG Lots & Landmark Plaza, the Stores of Kingstowne, the Springfield Farmer's Market, the National Air & Space Museum, and the AMC Hoffman Theater.

**SENIOR SERVICES – LADREY HIGHRISE**

**Summary of Services for the month of November:**

- Health and Medical Services – 8 residents received Medicare Counseling, Medicaid/SNAP Assistance, and completed Medicaid/Medicare Extra Help Applications;
- Assessment /Family Planning – 9 residents were assisted with Family Planning, Hoarding Management, Hospital Discharge/Planning Information, Bed Bug Preparation/Assistance or Adult Protective Services;

- Referrals – 12 referrals were provided for assistance with Companion Aide/Home Health Care Services, Optometry Services, Dental Services, Senior Taxi, METRO Access, Furniture Assistance, Rental Assistance, Medical Bill Assistance, and Medical Equipment/Prescription Assistance;
- Senior Services – 41 residents were provided with general assistance which included home visits/assessments, completing applications, making appointments, file updates, Case Management planning with the Office of Aging, and communicating with Social Services;
- Activities – 287 residents participated in events sponsored by Community Partners and Organizations. These included the Church Services provided by Oakland Baptist Church and Fox Chase Baptist Church, a Thanksgiving Luncheon and Church Services sponsored by Third Street Baptist Church, Ladrey Resident Advisory Board Meeting, Bingo sponsored by Christ Church, a movie night sponsored by Michelle LaFrancois, a Thanksgiving Dinner sponsored by the ELKS Lodge, a Thanksgiving dinner sponsored by Alfred Street Baptist Church, a Thanksgiving Dinner sponsored by the Dr. Brown Foundation, Fruit/Hat Distribution sponsored by Dr. Breiner, Thanksgiving Day Treat Baskets provided by ISAF, a Thanksgiving Day Dinner trip to TGI Fridays sponsored by The Untouchables, the monthly shopping trip to Wal-Mart and a special trip to the DC Food Bank Distribution where the President and the First Family of the United States made a special appearance;
- Donations – Trader Joe’s sponsored 14 food distributions throughout the month which served at least 100 residents and provided over \$1100 in donated food; Safeway donated bread to support 4 food distributions during the month; and the Capital Area Food Bank Distribution served approximately 142 families from Ladrey and the community; and
- There were 4 volunteer hours provided for the month in the Library.

## FAMILY SOCIAL SERVICES – RUBY TUCKER FAMILY CENTER

### Participant/Process Information for the month of November:

- Active Students – 63/ New Youth Registrations – 0/ # Inactive Students - 44
- Avg. Daily Youth Attendance – 21/ # Relocated Youth – 72/ # Youth Contacts – 377
- Active Adults – 40/ New Adult Registrations – 1/ Avg. Daily Adult Attendance – 1/# Relocated Adults - 90
- Active Volunteers – 39/New Volunteers – 2/# Volunteer Hrs – 50.5/Community Service Volunteers – 1/Community Service Volunteer Hours – 3; and
- Center Donations - \$488 which included food, clothing, and supplies for the center.

### Programming Information for the month of November:

- The 3<sup>rd</sup> Theatrical Production, “Promises” was held on November 8<sup>th</sup> and attracted our largest audience ever. Featuring students and talented performers from across the DMV area, the event raised over \$900 to support our youth programs;

- Victoria Garcia, from DCHS conducted her monthly parenting session on “How to Deal with Stress as a Parent”;
- As part of our relationship with ACPS and the FACE Program, adults started an 8 week computer class/internet course. At the completion of the course, participants will earn a refurbished computer provided by ACPS;
- Workshop Sessions were held for the youth through our community partners under the Book of My Own Program and Jireh’s Place; and
- Participants in the Dream It Achieve It program completed the 8 week leadership series on November 13<sup>th</sup>. Approximately 34 students received Certificates of Achievement and Visa Gift cards from the Mt. Vernon Chapter of Jack and Jill of America in recognition for their commitment and accomplishments in the program.

**THANKSGIVING DONATIONS**

During the month of November, ARHA Social Services Staff partnered with various organizations to provide Thanksgiving Baskets for needy families in our Public Housing and Housing Choice Voucher Programs. Baskets were distributed between November 16<sup>th</sup> – November 27<sup>th</sup>.

<b>Name of Organization</b>	<b>Number of Baskets Provided</b>	<b>Number of People Served</b>
<b>Alfred Street Baptist Church</b>	<b>50</b>	<b>216</b>
<b>B3 Solutions</b>	<b>50</b>	<b>181</b>
<b>Alexandria Community Oriented Policing Officers (COPS)</b>	<b>30</b>	<b>120</b>
<b>First Agape Baptist Church</b>	<b>25</b>	<b>98</b>
<b>Christ Church</b>	<b>48</b>	<b>144</b>
<b>Keith Burns Foundation</b>	<b>5</b>	<b>24</b>
<b>Total</b>	<b>208</b>	<b>783</b>



**FAMILY SELF SUFFICIENCY PROGRAMS**

**Participants:**

	<b>Public Housing FSS Program</b>	<b>HCVP FSS Program</b>
<b>Number of Participants</b>	<b>25</b>	<b>31</b>
<b>Number of Participants Earning Escrow</b>	<b>12</b>	<b>15</b>
<b>Highest Individual Escrow Amount</b>	<b>\$13,043</b>	<b>\$11,743</b>
<b>Total Escrow Amount for Program</b>	<b>\$54,429.00</b>	<b>\$99,586.89</b>

**Programs and Events:**

- Computer Core Job Fair – November 7<sup>th</sup> – PH FSS Coordinator met with several potential employers in the region and collected resources for FSS Participants.
- FSS Regional Roundtable – November 8<sup>th</sup> – PH FSS & HCVP FSS Coordinator attended the meeting held in Washington County, MD to share resources and exchange information with other Coordinators from the DMV region.
- Keith Burns Foundation Coat Giveaway – November 16<sup>th</sup> – Twelve PH FSS Families and two HCVP families participated in the coat distribution event.
- Comfort Keepers Hiring Event – November 21<sup>st</sup> – Three PH FSS participants attended the Hiring Event and interviewed for employment.



### Case Management/Challenges:

- The following needs predominated amongst PH FSS Participants:  
**Resources for food and utility assistance** – Referrals for assistance to several agencies such as ALIVE, Old Presbyterian Meeting House, St. Vincent De Paul, Salvation Army, Christ Church, St. Rita's and others within the city, have been made on behalf of the FSS participants to help with basic family needs.  
**Affordable childcare-** We continue to give resources to participants for the DCHS affordable child-care program and other after school programs available for low-income families.

**Transportation and vehicle repair assistance-** Christ Church provided assistance for two PH FSS Families in the form of SMART Cards for transportation.

**Social Services Referral** – There was one Mental Health referral made on behalf of a PH FSS Family for a domestic/relationship crisis within the family.

### Success Stories/ Outreach Work:

- The PH FSS Coordinator continues to work at Christ Church as a Lazarus Ministry Counselor every Thursday morning, and assists a large number of ARHA residents with referrals for assistance with rent and utilities. For the month of November, 10 hours were devoted to Christ Church, which included 8 hours with the Lazarus Ministry and 2 hours for assisting with Thanksgiving Food Distribution.
- Additionally, there was participation in other outreach and networking activities, such as the City of Alexandria Youth Services Coordinating Committee Meeting and the NVCC Advisory Board Meeting.

## UPCOMING EVENTS

- December 9 – M&T Financial Literacy 5:30 PM - RTFC
- December 12 – ARHA FSS Family Holiday Celebration Event – CHRC
- December 13 – Successful Aging Holiday Party – CHRC
- December 14 – ALIVE End of Month Food Distribution - Ladrey
- December 16, 17, & 18 – ARHA Winter Wonderland Events - CHRC

# FACILITIES & MODERNIZATION

FACILITIES &  
MODERNIZATION



**Commissioners:**

**Christopher Ballard, *Chairman***  
**Merrick Malone, *Vice Chairman***  
Melvin Miller

Carter D. Flemming  
Brett J. Libresco  
Chyrell Bucksell

Karl Sandberg  
Daniel Bauman  
Michelle Millben

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**Roy Priest, Chief Executive Officer**

**DATE:** December 13, 2013

**TO:** Chairman Christopher Ballard and the ARHA Board of Commissioners

**FROM:** Roy Priest, Secretary-Treasurer

**SUBJECT:** **DEPARTMENT OF FACILITIES AND MODERNIZATION**

---

**PART I FACILITIES MANAGEMENT REPORT**

**A. Work Order Summary (WO)**

The following Table I provide the summary of all issues work orders, including routine and emergency WO issued, and outstanding WO at the closing of the current reporting period ending November 30, 2013.

**TABLE I**

Issued W.O.s	319	Includes all work orders generated during the current reporting period.
Completed WO's	104	Includes all work orders completed during the current reporting period.
Emergency WO's	36	Includes all emergency work orders issued and completed within 24 hours.
(1) Open WO's see note below	215	Open WO summary includes routine WO issued later in the month, contracted exterminator services, other contracts, and vacant unit's turnover WO's in progress as of the closing of the current reporting period.

## **PART II OVERVIEW OF FACILITIES AND MODERNIZATION ACTIVITIES**

**A.** The current Facilities and Modernization activities in progress as of the closing of this report include:

**1. Fee for Services**

The Department has been engaged in vacant unit's turnovers for various AMP's, ongoing HVAC and Electrical repairs at various properties.

**2. Preventive Maintenance (PM)**

HVAC preventive maintenance has been an ongoing activity that will continue through the upcoming heating season. Electrical PM for exterior lighting property wide has been ongoing and will continue through the season.

**3. Capital Fund Program**

Work in progress or already completed at the closing of this report, includes substantial rehab of one (1) vacant unit, exterior building repairs to various sites, such as fence, roofing and erosion control, Ladrey Building exterior (concrete and sidewalks) and the elevator cabin retrofit.

**4. Jefferson Village Improvements**

Some of the exterior upgrade work has been completed, while other work is still in progress; the landscaping and some of the exterior work (paint and repair of some of the building components) are being postponed until weather permits it execution.

Some of the existing vacant units are undergoing substantial rehabs and as new vacant units are becoming available, we will be upgrading the kitchen cabinets, appliances, washer/dryer combo, dishwasher, light fixtures, and other features to make these units more competitive with other market rentals in the area. We will be updating this improvement project in upcoming board reports.

## **B. ARHA Smoke Cessation Program**

Following, is a summary of the current activities related to the Smoke Cessation Program between ARHA and the Alexandria Public Health Advisory Commission and the Clean and Smoke-Free Air Coalition of Alexandria.

- a. Five ARHA staff completed the training through the American Lung Association's Freedom from Smoking Program to become certified smoking cessation facilitators. This training will allow staff to interact with our residents during the upcoming planned public meetings to encourage resident's participation in this program.
- b. A Confidential Survey is being delivered to ARHA developments and the responses will allow staff to assess the needs of the program and the extent of the outreach efforts to engage residents.
- c. Several Public meetings have taken place at various developments, including the Ladrey Building, and further meetings will be taking place until January 2014, when we anticipate completing all the public meetings and receiving all comments regarding the Smoke Cessation Policy and its approval by the Board of Commissioners.

Attached to this report is the initial survey results tabulated from ten percent of the survey's received or collected from the meetings and mailings at the closing of this report. The graphic charts include all the responses by "survey questions," and three comparison charts showing critical responses that will be used as the baseline to determine the overall opinion of the respondents and the draft of the final policy.

As staff receives future surveys, these charts will be updated to reflect the consensus of ARHA residents and their approval or rejection of the proposed changes to the ACOP to implement the Smoke Cessation Policy.

1. SURVEY ALL QUESTIONNAIRE RESPONSES

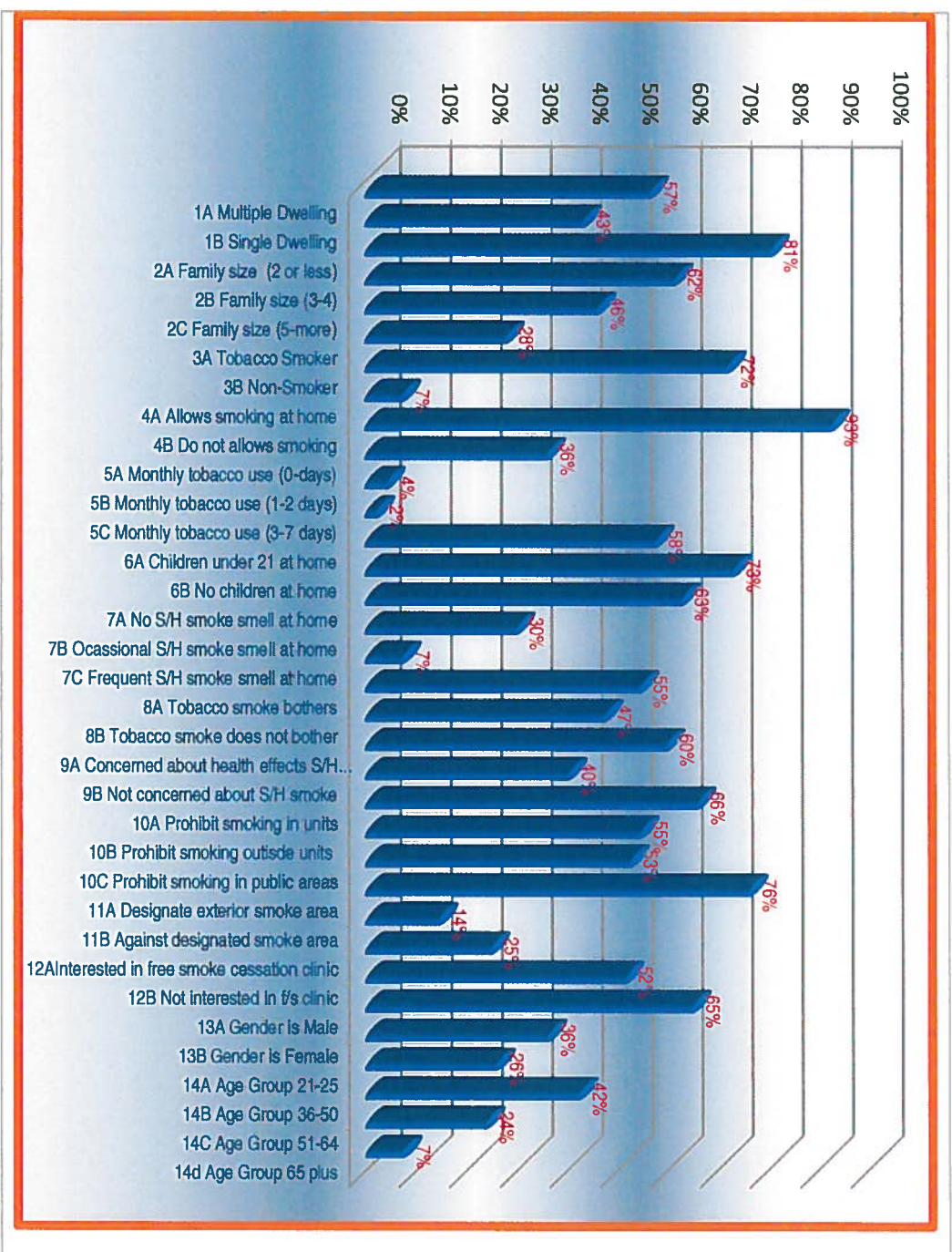


CHART NO. 1

2. DWELLING TYPES  
COMPARISON WITH  
FAMILY COMPOSITION

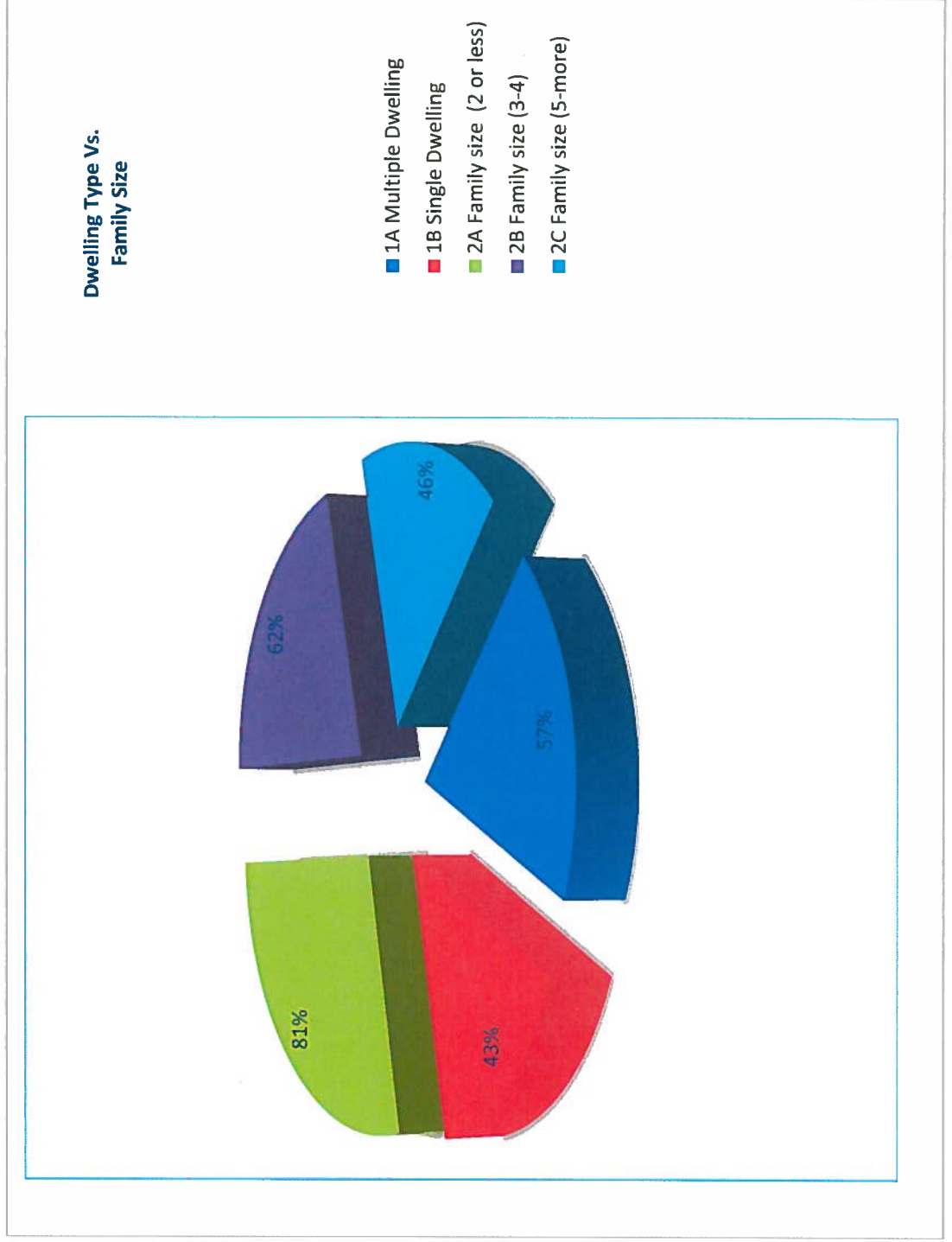
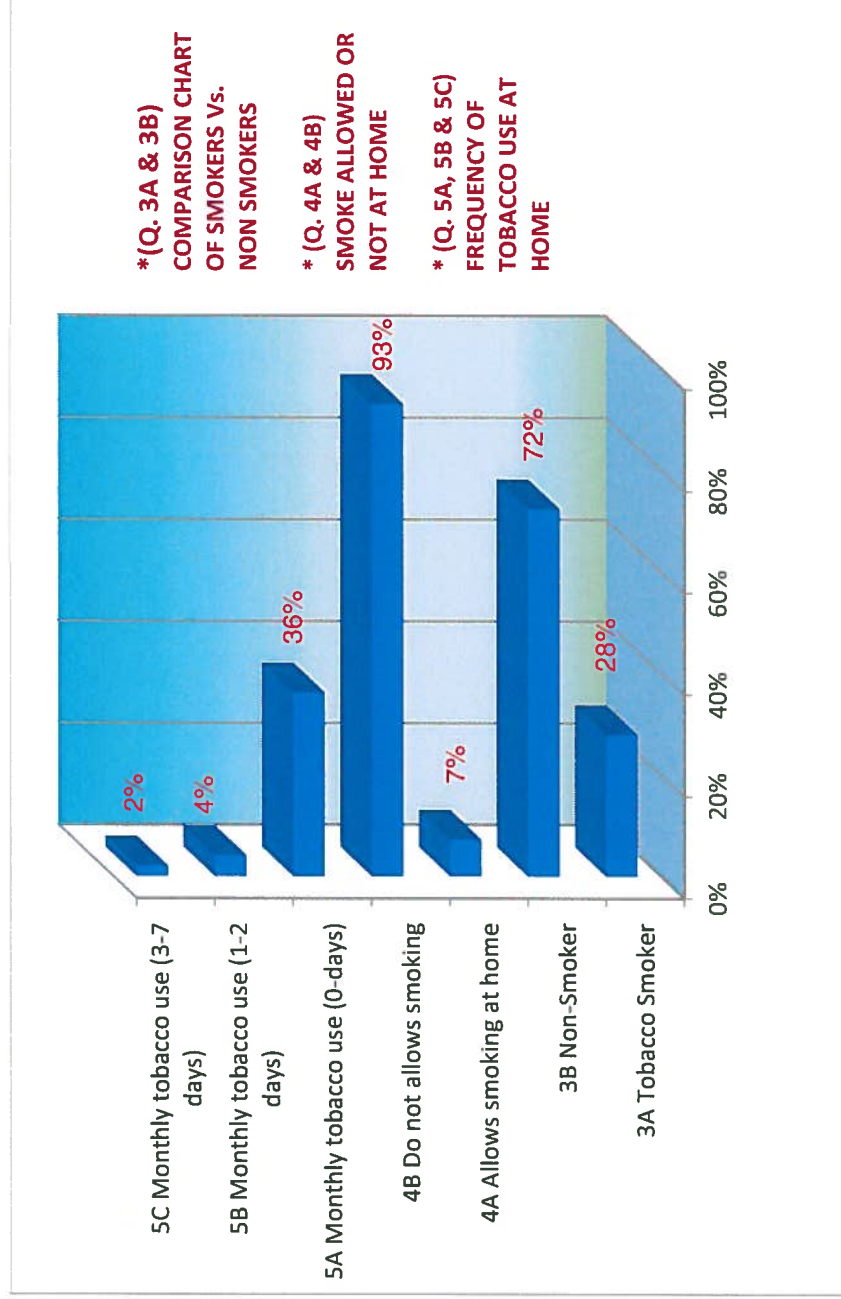


CHART NO. 2

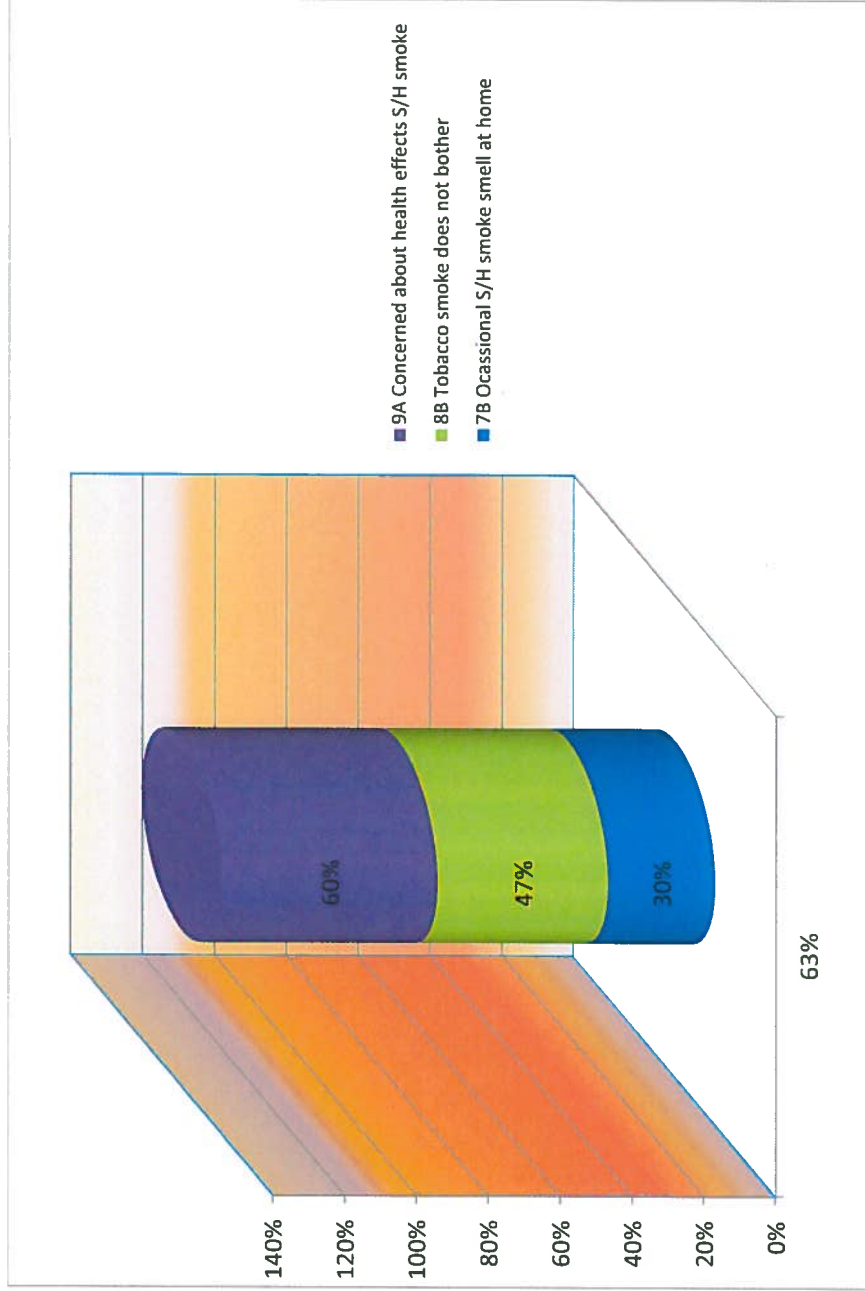
3. RELATIONSHIP COMPARISON BETWEEN SMOKERS, NON-SMOKERS, IF SMOKING IS ALLOWED

AT HOME AND THE FREQUENCY THAT TOBACCO IS USED AT HOME

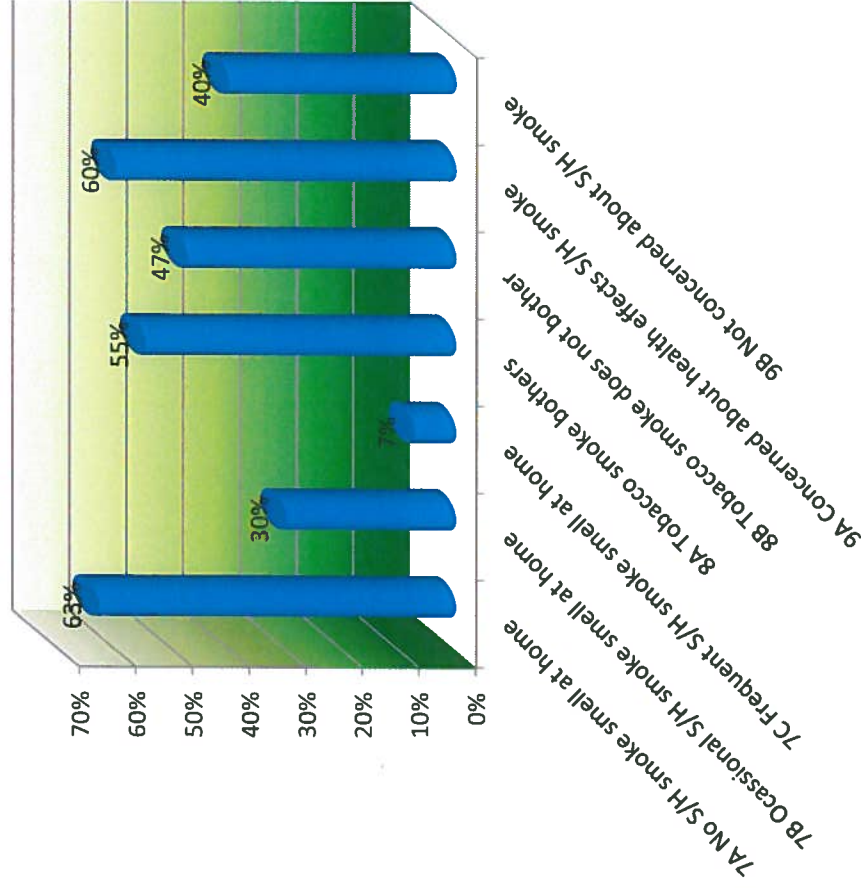




#### 4. CONCERN ABOUT HEALTH EFFECTS OF SMOKE



5. CONCERN ABOUT SECOND HAND SMOKE



**Q. #7, #8 and #9**  
Comparison of those who smell smoke, or are affected by second hand smoke and the concern about the health effects

# DEVELOPMENT

DEVELOPMENT



**Commissioners:**


**Christopher Ballard, Chairman**  
**Merrick Malone, Vice Chairman**  
Melvin Miller

Carter D. Flemming  
Chyrell Bucksell  
Brett J. Libresco

Karl Sandberg  
Daniel Bauman  
Michelle Millben

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**Roy Priest, Chief Executive Officer**

**DATE:** December 09, 2013  
**TO:** Chairman Christopher Ballard and the ARHA Board of Commissioners  
**FROM:** Roy Priest, Secretary-Treasurer   
**SUBJECT:** DEVELOPMENT UPDATE

---

***JAMES BLAND V***

Construction is progressing. As of December 5<sup>th</sup> (date of last certificate for payment from EYA), the land development was 79.1% completed; the triplex construction is 13.9% completed and the multifamily buildings 42 and 49 are 11.09% and 6.43% completed respectively. The first two buildings in Block 3 remain on target to turn over to ARHA in the spring of 2014. EYA has taken reservations for eighteen condominiums (Figure 1), and 26 townhouse units (Figure 2). Sales graphics are located at the end of this report.

***JAMES BLAND IV***

All of the developer draw support has been provided to the CPA for the cost certification and we are waiting at this point for the Final Cost Certification (FCC) to be completed and returned. We will drop this information into our draft 8609 Application and finalized. ARHA required that EYA issue a bond for the underpaid workers. According to their bond counsel, the original 100% Payment and Performance Bonds covered this restitution payment, however, rather than tie up the bonding capacity for the full project costs, they issued a separate bond for the restitution. ARHA and EYA are working towards resolution of the underpayments at this time. Some part of the delay is that we have requested additional classifications from HUD in order to finalized Phase IV. These classifications are also required as part of the Davis Bacon efforts for Phase V.

**PENDLETON PARK**

The 8609 Application has been submitted to VHDA within the time allowed. ARHA staff must install three light fixtures in the lawn area adjacent to Pendleton Street in order to have all punch list items completed. We are waiting for an engineer's signed and sealed sketch for the concrete bases. Once we have the sketch we will amend the light pole permit and complete

the install. We are working toward completion of all tasks required to receive our 3<sup>rd</sup> capital contribution. We expect to be complete in January of 2014.

### **VHDA CAPACITY BUILDING GRANT**

VHDA has informed us that they have a contract for execution. We have procured and have been working with a marketing firm toward logo design, the design of individual project “slicks” which are single sheet for each of our completed projects with pertinent information regarding project funding sources, the program including amenities and partners. We are also designing a pocket folder that will hold all ten (10) of the project slicks.

The immediate need is for a postcard size “award winning” announcement that we have going out as a follow up to the Governor’s Conference and Delta Associates awards to Old Town Commons. We have also applied for the AIA/HUD Secretary’s award for Excellence in Affordable Housing Design in cooperation with EYA. The deadline was November 22<sup>nd</sup>; we are still waiting to hear regarding the results. It is our intention to have a booth at the NAHRO Legislative Conference being held in DC in March of 2014 so are working toward materials and promotional items so that we will not be “under merchandised” at this conference. We will be promoting VHDA as well as subscriptions or one time purchases of “Lessons Being Learned”.

### **RAMSEY HOMES REDEVELOPMENT**

We have issued a Request for Qualifications (RFQ) for a professional engineer to complete a Phase I Environmental Site Assessment for this project and received three responses. There are also RFPs that have been issued recently for design professionals. One RFP includes a request for Architects who will bring on their team planners, Mechanical/Electrical/Plumbing and Structural Engineering disciplines and a second RFP for Civil Engineering and Landscape Architecture. While the land development professionals are separately procured, the coordination for all disciplines will be explicitly included in the agreement with the Architect. It is our goal to have our team on board by year end so that we can push expeditiously forward in the New Year given the schedule.

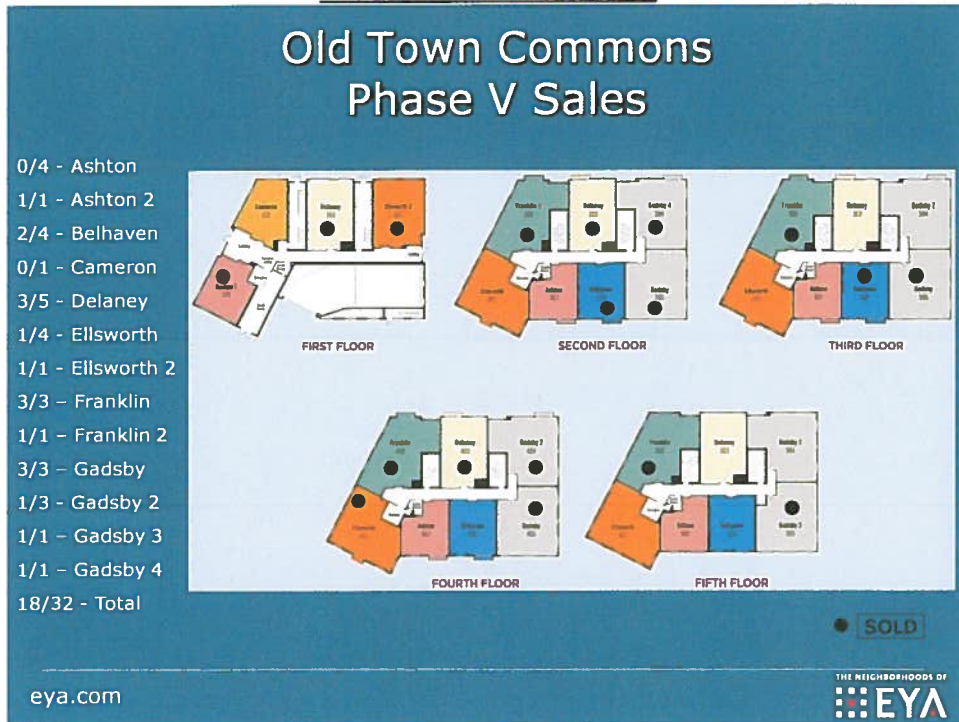
### **ST. JOHN’S BAPTIST CHURCH**

Since making our initial offer to purchase this facility and receipt of a counteroffer by the trustees, staff has re-visited the site with the intention of developing a business plan for use of the space should ARHA acquire. Staff noted that since our first visit there has been significant water intrusion and there is now the strong presence of mold in the below grade spaces. Mr. Priest was contacted by the trustees of the church who indicated they have had multiple offers for the site. Mr. Priest informed the church that ARHA is not interested in paying any more than our original offer.

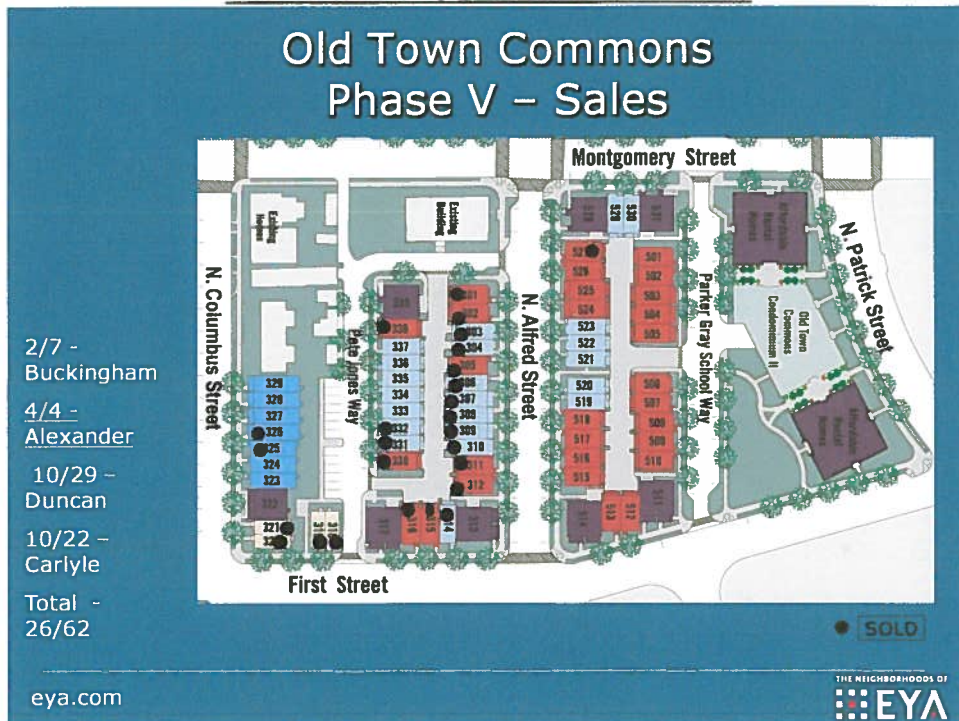
We issued a solicitation for appraisers at that time and received two responses. We had to clarify information related to timing and scope with the apparent low bid. We had done that and have engaged an appraiser to value that parcel that ARHA has a right of first refusal on in

order to inform the church what we would expect to be paid in the event they accept any of the offers that are in play. The site is actually made up of three separate parcels.

**FIGURE 1: PHASE V SALES**



**FIGURE 2: PHASE V TOWNHOUSE SALES**



# CONSENT DOCKET

CONSENT  
DOCKET

# ACTION DOCKET





# OTHER BUSINESS

OTHER  
BUSINESS

## The Alexandria Redevelopment and Housing Authority's "Santa's Winter Wonderland" Event

December 4, 2013 In [Holiday Happenings](#) | [Comments Disabled](#)



The Alexandria Redevelopment and Housing Authority's "Santa's Winter Wonderland" Event

The Alexandria Redevelopment & Housing Authority, in partnership with the City of Alexandria Recreation, Parks Cultural Activities and Toys for Tots will hold its Annual Santa's Winter Wonderland at the Charles Houston Recreation Center beginning Monday, Dec. 16<sup>th</sup> and continuing to Wednesday, Dec. 18<sup>th</sup>. The public is cordially invited to stroll through this wonderland and be transformed by a replica of Old Town Alexandria featuring City Hall, the Masonic Temple, Amtrak Train Station, Torpedo Factory, rows of townhomes and more. Enjoy the beautifully decorated 20 foot tall tree, 8 foot tall Nutcracker, Toys and Santa's Sleigh that adorn the path through the Winter Wonderland.

The schedules of events include:

- Monday, December 16<sup>th</sup>, 12:00 PM to 8:00 PM. Community performances at the Charles Houston Recreational Center. Come and enjoy the sights and sounds of the season as choirs, instrumentalists, bands, and soloists open the festivities. Your gift of an unwrapped toy will be greatly appreciated;
- Monday, December 16<sup>th</sup>, 5:00 PM to 6:00 PM. ARHA CEO Roy Priest and ARHA Board Chairman Chris Ballard, will be joined by Mayor Euille and members of the Alexandria City Council as they read seasonal books to an audience of children;
- Tuesday, December 17<sup>th</sup>, from 11:00 AM to 2:00 PM. Private tour for the students of the St. Coletta of Greater Washington School;
- Tuesday, December 17<sup>th</sup>, from 6:00 PM to 9:00 PM. Private reception to honor the sponsors and special guest;
- Wednesday, December 18<sup>th</sup>, 5:00 PM to 8:00 PM. Gift distribution. Santa arrives on his big red fire truck escorted by Alexandria Fire Department. Gifts will be distributed to children ranging in ages infant to 17 years old.

Ticket distribution for the children to partake in Santa's Winter Wonderland on Wednesday, December 18<sup>th</sup> will be available for the public on Friday, December 5<sup>th</sup> at the Charles Houston Recreation Center located at 901 Wythe Street in Alexandria, Virginia. For further information on how you can assist monetarily or with unwrapped toy donations contact Ian Hawkins at [ihawkins@arha.us](mailto:ihawkins@arha.us) or 703-549-7913 or Sandra Fowler at [sfowler@arha.us](mailto:sfowler@arha.us) or 703-549-7115 ext. 231.

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ZONE 3 • ALEXANDRIA  
• MOUNT VERNON

# CLASSIFIED

703-917-6400  
ZONE 3 Ad DEADLINE:  
TUESDAY NOON

21 Announcements 21 Announcements 21 Announcements 21 Announcements

### LEGAL NOTICE

Mount Vernon Primary Care Associates, PLLC  
Now joins Inova Medical Group - Mount Vernon  
To make an appointment or  
To request medical records, please contact:  
703-799-4000  
8101 Hinson Farm Road, Suite 415  
Alexandria, Virginia 22306  
To move your records to a provider  
Outside our network, customary fees apply.

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101 Computers

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- > Speed up Slow Computers
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26 Antiques

21 Announcements

We pay top \$ for antique  
furniture and mid-century  
Danish/modern  
teak furniture, STERLING,  
MEN'S WATCHES, jewelry  
and costume jewelry,  
paintings/art glass/clocks.  
Scheier Antiques @  
703-241-0790  
Email:thescheiers@cox.net

ABC LICENSE  
S&A Restaurant Lounge &  
Entertainment, LLC trading as  
Jolley's Restaurant & Lounge,  
654 S. Pickett St, Alexandria,  
VA 22304. The above estab-  
lishment is applying to the  
VIRGINIA DEPARTMENT OF  
ALCOHOLIC BEVERAGE  
CONTROL (ABC) for a Wine  
and Beer, Mixed Beverage on  
Premises license to sell or  
manufacture alcoholic beverages.  
Abel A. Woldu, member,  
NOTE: Objections to the issuance  
of this license must be  
submitted to ABC no later than  
30 days from the publishing  
date of the first of two required  
newspaper legal notices. Ob-  
jections should be registered  
at www.abc.virginia.gov or  
800-552-3200

29 Misc. for Sale

Antique Furniture  
for Sale:  
Ladder Back Dining Chairs  
- \$40.00/ea.  
French  
Provincial Living Room  
Sofa w/ Love Seat and Side  
Chairs - \$100.00/ea. neg  
Contact: 703/751-9571 and  
talk to Mrs. Vi

Queen Pillow Top Mattress Set  
Still in Original Plastic For  
\$150 Call John 703-200-8344

21 Announcements

21 Announcements

21 Announcements

110 Elderly Care

Personal Care  
Provider:  
Continuing Education  
medical student looking  
for live-in situation:  
2004 CNA Certified  
W/ references available  
Contact: 240/412-9737

An expert  
is someone  
who knows  
some of the  
worst mistakes  
that can be

Help for people with  
**Macular Degeneration**

Find out if the new E Scoop glasses  
will help you see better



Call for a FREE phone consultation  
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Offices in: Roanoke, Charlottesville, Harrisonburg, Wytheville  
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21 Announcements

21 Announcements

21 Announcements

Help for people with  
**Macular Degeneration**

Find out if special glasses can help

## OPINION

# Help with 'Winter Wonderland'

By MCKENYA DILWORTH ABDALLA

The Alexandria Redevelopment and Housing Authority is all about building community and not just building physical structures. Keeping true to form and philosophy, ARHA is ready to serve thousands of children in need again this year at its annual Winter Wonderland in partnership with the City of Alexandria and the Department of Recreation, Parks and Cultural Affairs. Giving is a big part of building community and this is exactly what will be done during the Winter Wonderland.

It's a time to think of others and give generously to Alexandria's vulnerable, children in need. Alexandria Redevelopment and Housing Authority sets an excellent example of servant leadership each year with its annual Winter Wonderland event held at the Charles Houston Recreation Center.

The event began four years ago with the debut of the replica of wonderland, complete with townhouses and workshops skillfully crafted by ARHA dedicated staffers. Thousands of children have benefited from the generosity of Alexandrians and the business community at large.



PHOTO: COURTESY

A Washington Redskins cheerleader at last year's Winter Wonderland.

There is an anticipated increase in the number of children in need this year due to the sequestration which caused many families to play catch up with household expenses. Children will receive two toys plus stocking stuffers at the annual Winter Wonderland event on Dec. 18 from 5-8 p.m.

Please consider donating an unwrapped toy for this event. Drop off sites are the ARHA offices at 600 North Fairfax and 18 & Roth Streets. All donations are tax-deductible. To donate and/or volunteer for this event, contact Sandra Fowler at 703-549-7115 ext. 231.

## LETTERS TO THE EDITOR

FROM PAGE 23

and exporting industries of the Southeast."

Philip Howard, founder of the nonpartisan Common Good, sounded a similar theme in a recent Wall Street Journal article ("Why It Takes So Long to Build a Bridge in America"). Howard says public decision-making has become a "kind of free-for-all" among multiple agencies "with courts called upon to sort it out after everyone else has dropped of exhaustion." This he says skews the process toward the "squeaky wheels instead of the common good."

Howard says the problem is that "no one is in charge of deciding when there has been enough review." To address this, Howard says that federal, state, and local governments should create independent agencies to decide how much review is enough — a one-stop approval authority to "cut through the knot of multiple agencies." He acknowledges that special interests, "especially groups that like the power of being able to stop anything," will argue this could lead to an abuse of the public trust. But Howard says giving people responsibility doesn't require trust. "I don't trust anyone, he says, "but I can live with a system of democratic responsibility and judicial oversight. What our country can't live with is spinning our wheels in perpetual review." Neither can Alexandria.

Edward Lenz  
Alexandria

tion of the Bill of Rights, the first 10 amendments to our national Constitution, in 1791. George Mason IV of Gunston Hall, (George Washington's next-door neighbor on the Potomac; both considered themselves Alexandrians) is the person most responsible for its inclusion. He refused to sign the Constitution without a statement of our rights — and he also wanted it to provide for emancipation. When the Virginia General Assembly debated its adoption, he was among the foremost opposing it for those reasons. In a close vote Virginia like other states, voted to ratify the Constitution with the proviso that a Bill of Rights must accompany it.

This is also an appropriate time to remember Mason because his birthday, Dec. 11, 1725, should be widely observed; he was one of the most important Founding Fathers. Mason was the author of the Virginia Declaration of Rights and of the Fairfax Resolves (ratified in Alexandria), which set the precedent of one colony supporting another in resistance to British tyranny. He was a major contributor to the discussions resulting in the creation of our federal republic.

Mason realized that at every level of government there was danger that the people's God-given rights would be violated, even by those whom they had elected. Although every state's constitution had a bill of rights, he disagreed with George Washington and other federalists that such protections were redundant in the federal constitution. His principled stand cost him his rightful place



**MEDIA ADVISORY**  
**FOR IMMEDIATE RELEASE**  
*December 3, 2013*

Contact: Sandra Fowler  
703-549-7115 ext. 231

## **The Alexandria Redevelopment and Housing Authority's "Santa's Winter Wonderland" Event**

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# *Santa's Winter Wonderland Toy Donations*

**Charles Houston  
Recreation Center  
901 Wythe St.  
Alexandria, VA**

**MONDAY, DECEMBER 16TH**

**12:00PM—8:00PM**

**Come out and enjoy  
"Songs of the Season" Musical  
Performances**

**Toy and gift card donations accepted any time during the  
event.**

**Hear Alexandria City officials read to kids @5PM**



# *Santa's Winter Wonderland* *Songs of the Season*

**Charles Houston**

**Recreation Center**

**901 Wythe St. Alexandria, VA**

**MONDAY, DECEMBER 16TH**

**12:00PM—8:00PM**

**Entertainment provided by:**

**Hammond MS Orchestra**

**TC Williams HS Chamber Orchestra**

**ARHA**

**Alexandria Recreation Department**

**Washington Balalaika Society**

**Progressive Club**

**TC Williams HS Advance Choir**

**Gabriel Priest**

**Anthony Baker**

**Del Ray Arts Band**

**TC Satellite Theater Ensemble**

**TC Williams HS Jazz Band**



**For more information contact:**  
**Ian Hawkins**  
[ihawkins@arha.us](mailto:ihawkins@arha.us)  
**703-549-7115 x213**

ARHA & RPCA Present the Annual

# SANTA'S WINTER WONDERLAND

WEDNESDAY  
DECEMBER 18th  
Gift Distribution  
5 pm to 8 pm  
901 Wythe Street

Gifts for infant to 17  
Ticket Required

Santa arrives at 5:15 pm  
"Enjoy the Sights  
and Sounds of the Seasons"

