

**REQUEST FOR PROPOSALS (RFP) NO. P-03-08-21
DEVELOPMENT PARTNERS FOR ALEXANDRIA REDEVELOPMENT & HOUSING AUTHORITY
FOR THE SAMUEL MADDEN PROPERTY**

ATTACHMENT G

**CERTIFICATION FOR BUSINESS CONCERNS SEEKING SECTION 3
PREFERENCE IN CONTRACTING AND DEMONSTRATION OF CAPABILITY**

Name of Business _____

Address of Business _____

Type of Business: Corporation Partnership
 Sole Proprietorship Joint Venture

Attached is the following documentation as evidence of status:

For Business claiming status as a Section 3 resident-owned enterprise:

Copy of resident lease Copy of receipt of public assistance
 Copy of evidence of participation Other evidence in a public assistance program

For Business entity as applicable:

Copy of Articles of Incorporation Certificate of Good Standing
 Assumed Business Name Certificate Partnership Agreement
 List of owners/stockholders and Corporation Annual Report
 % ownership of each Latest Board minutes appointing officers
 Organization chart with names and titles Additional documentation
 and brief function statement

For Business claiming Section 3 status by subcontracting 25 percent of the dollar awarded to Section 3 business:

List of subcontracted Section 3 business (es) and subcontract amount

For business claiming Section 3 status, claiming at least 30 percent of their workforce are currently Section 3 residents or were Section 3 eligible residents within 3 years of date of first employment with the business:

List of all current full-time employees
 List of employee claiming Section 3 status
 PHA/IHA Residential lease less than 3
 Other evidence of Section 3 status less than 3 years from date of employment

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Evidence of ability to perform successfully under the terms and conditions of the proposed contract:

- Current financial statement

- Statement of ability to comply with public policy
- List of owned equipment
- List of all contracts for the past two years

Authorizing Name (Business)

Date

Authorizing Signature (Business)

Authorizing Name
(attested by)

Date

Authorizing Signature
(attested by)