

**REQUEST FOR PROPOSALS (RFP) NO. P-10-24
CAPITAL/PHYSICAL NEEDS AND ENERGY AUDIT ASSESSMENT
FOR FISCAL YEARS 2024-2029**

**FORM OF PROPOSAL
(Attachment A)**

(This Form must be fully completed and placed under Tab No. 1 of the "hard copy" tabbed proposal submittal.)

Instructions: Unless otherwise specifically required, the items listed below must be completed and included in the proposal submittal. Please complete this form by marking an "X," where provided, to verify that the referenced completed form or information has been included within the "hard copy" proposal submittal submitted by the proposer. Also, complete the Section 3 Statement and the Proposer's Statement as noted below:

<i>X=ITEM INCLUDED</i>	<i>SUBMITTAL ITEMS</i> (Three copies of each proposal, including one with original signatures)
<input type="checkbox"/>	Tab 1 Form of Proposal (Attachment A)
<input type="checkbox"/>	Tab 2 Instruction to Offerors Non-Construction (Attachment B)
<input type="checkbox"/>	Tab 3 Form HUD-5369-C (Attachment C)
<input type="checkbox"/>	Tab 4 Non-Collusive Affidavit (Attachment D)
<input type="checkbox"/>	Tab 5 Form HUD 92010 (Attachment E)
<input type="checkbox"/>	Tab 6 Section III Compliance Clause & Commitment Form (Attachment F)
<input type="checkbox"/>	Tab 7 Certification for Business Concerns Seeking Section 3 (Attachment G)
<input type="checkbox"/>	Tab 8 Eligibility for Preference (Attachment H)
<input type="checkbox"/>	Tab 9 Minority Business and Section III Participation (Attachment I)
<input type="checkbox"/>	Tab 10 Contractor's Certification Regarding Subcontractors (Attachment J)
<input type="checkbox"/>	Tab 11 Client References (Attachment K)
<input type="checkbox"/>	Tab 12 Form W-9 Request for Taxpayer Identification Number (Attachment L)
<input type="checkbox"/>	Tab 13 Gen. Cond. for Non-Construction Contracts Form HUD-5370-Cruction to Offerors (Attachment N)
<input type="checkbox"/>	Tab 14 Supplemental Terms and Conditions of the Contract (Attachment O)
<input type="checkbox"/>	Tab 15 HCVP Inspection Checklist HUD-52580 (Attachment Q)
<input type="checkbox"/>	Tab 16 Fixed Fee Schedule (Attachment R)

(Offeror Name)

(Street Address)

(City/State/Zip)

(Telephone, FAX, and Email Address)

(State License No.)

(Federal I.D. and/or SSN)

The above Offeror is an: () Individual () Corporation () Partnership () Joint Venture
Consisting of _____. () Licensed to do business in
the State where the project is located.

ALEXANDRIA REDEVELOPMENT AND HOUSING AUTHORITY (ARHA)

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SECTION 3 STATEMENT

Are you claiming a Section 3 business preference? YES___ or NO___. If "YES," pursuant to the Section 3 portion within the Conditions and Specifications, and pursuant to the documentation justifying such submitted under Tab No. 9, which priority are you claiming? _____.

ADDENDA (Offeror acknowledges receipt of the following Addenda):

Addenda No. _____ Date: _____

Addenda No: _____ Date: _____

PROPOSER'S STATEMENT

The undersigned proposer hereby states that by completing and submitting this Form and all other documents within this proposal submittal, he/she is verifying that all information provided herein is, to the best of his/her knowledge, true and accurate, and that if the HA discovers that any information entered herein to be false, such shall entitle the HA to not consider or make award or to cancel any award with the undersigned party. Further, by completing and submitting the proposal submittal, and by entering and submitting the costs where provided within the noted Internet System, the undersigned proposer is thereby agreeing to abide by all terms and conditions pertaining to this RFP as issued by the HA, either in hard copy or on the noted Internet System, including an agreement to execute the attached Sample Contract form. Pursuant to all RFP Documents, this Form of Proposal, and all attachments, and pursuant to all completed Documents submitted, including these forms and all attachments, the undersigned proposes to supply the HA with the services described herein for the fee(s) entered within the areas provided within the noted Internet System pertaining to this RFP.

Signature

Printed Name

Date